

An das

Sender:

Studierendenwerk Kassel

First name / Surname

- Anstalt des öffentlichen Rechts -

Student hall

Postfach 10 36 60

Room number

34036 Kassel

Request for sublease of my room

I will put my room in the period from _____ to _____
to the Studierendenwerk Kassel for subleasing to a guest.

If a guest is found for this period, I will make sure that my room/apartment is cleaned and handed over in a professionally cleaned condition before my departure; the freezer compartment will be defrosted. If the cleaning is not done or insufficient, I will pay the cleaning costs of a specialized company.

Larger pieces of furniture or objects from my possession that remain in the room will be listed.

I will make an appointment with the Studierendenwerk Kassel two weeks before my planned departure.

I have made sure that my tenancy agreement does not expire during the period of the guest rental, so that I can take back the keys when I return. I will make another appointment with the Studierendenwerk Kassel two weeks before my return to take over the room.

I acknowledge that

- the time of the sublease is not counted towards the duration of the stay.
- only for the time my room is actually rented out to a guest, my rent payments are not applicable. If no guest rental agreement is concluded, I am obliged to continue to pay the current rent.
- the Studierendenwerk does not guarantee the completeness and integrity of my private belongings, which remain in the room during the sublease period.
- a fee of 50,00 € for the guest rental and € 25,00 for the cleaning of the living textiles will be charged to my rental account.

For news about the sublease, I can be reached from _____ at the following address:

(Date)

(Signature)